



Education's Online Compliance and Risk Management System



Is your school or university faced with spreadsheet based compliance management, multiple systems, disparate data? Are you finding it hard to track health and safety compliance against your building and site portfolio?

Our self-administered risk management software, embedded in the workflow of over 20,000 users, is a proven return on investment, saving time, effort, administrative burden, reducing the risk of safety incidents and fines.

all aspects of compliance with a





Education Expertise

Meridian is the tried and tested go-to compliance and risk management tool for many schools and universities.

Our uncompromising governance and real time compliance has led us to develop a broad client base across the education sector.



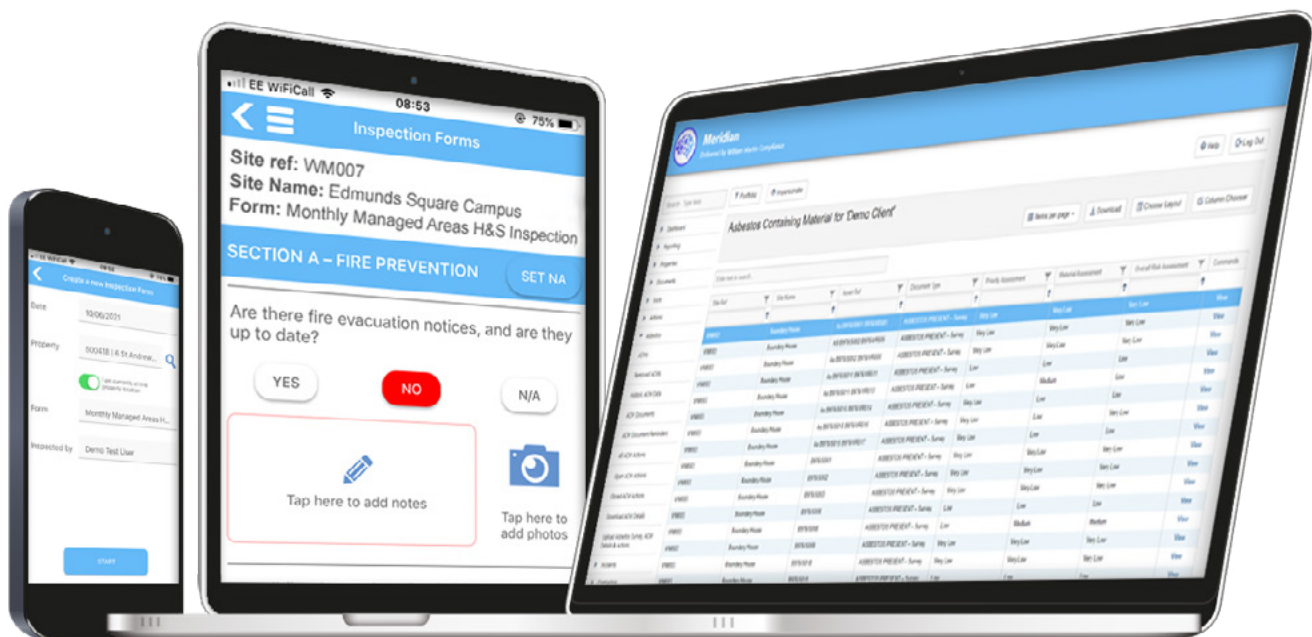
Based in East London, Stratford School Academy hosts 1500 students split over two sites.

Charles Gardiner-Graham, Head of Estates & Operations, first instructed William Martin Compliance in 2019. There was a need to address several compliance issues in a timeous manner, ahead of an OFSTED inspection.

Full mobilisation of Meridian was successfully achieved in a short timeframe to track compliance documents and actions specific to the complex academy site.

"I have been using [Meridian] in previous posts for around four years and can't fault it – a very helpful tool for anyone working within compliance."

Charles Gardiner-Graham, Head of Estates & Operations, Stratford School Academy





How Meridian can help you and your institution.



Meridian is **Highly Intuitive and User-Friendly**, capable of handling huge volumes of data and capturing it all in one place. The simple interface means the information you are looking for is never more than a few clicks away. Developed by health and safety experts, for health and safety professionals and stakeholders, Meridian is developed by those that understand the health and safety challenges you may face.

Meridian **Saves Time, Money and Effort**, reducing the burden of managing compliance with disparate and multiple stand-alone processes.



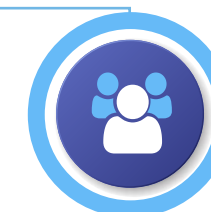
Clear Dashboards and grids allow you to view, filter and drill into your data, download documents and access a wide range of reporting functions, including historical data trends captured at each month-end.

Meridian offers a convenient and comprehensive **Audit Trail Tool** to help demonstrate due diligence and support defensibility should the need arise.



Regular Targeted Emails from a weekly round-up of what's due and what's coming up, through to high-level escalations, ensures each user gets just the right level of information direct to their inbox. Click-through links takes you directly to the live information you require in Meridian.

Our experienced team can ensure a **Quick and Easy Transition** to Meridian with a seamless mobilisation. We can import your current data into Meridian; whether that's from spreadsheets or a data export/download from an existing system.



The **Responsive Layout** ensures Meridian can be accessed on a variety of devices including desktops, laptops, tablets and mobile devices.

Behind Meridian is an extremely **Secure Robust Network** to ensure your data is kept secure and protected and is ISO27001 certified.





Key Features

Meridian offers a variety of modules to give a flexible system that can be specifically tailored to your institution's needs.

The system's core functionality includes:

Property Information

Meridian holds key information about each of your buildings. Each building has its own landing page with its own dashboard. All the information held for a property including responsible users, documents, actions, compliance reporting, photos, etc is available at your fingertips.





Document and Action Compliance Module

The Document and Action Compliance Module sits at the core of Meridian. Meridian will track the key documents relevant to your institution with the resulting remedial actions. With numerous configuration options that have evolved through many years of gaining a deep understanding of the way our clients work, your business process for recording, tracking and reporting on document/action compliance can be reflected in the system.

Document and Action Compliance is displayed on the Meridian dashboard and included in the many reporting and email notification options available.



The robust scalable infrastructure behind Meridian ensures there are no limitations on the number of documents and actions you can upload to the system.

Action Management within Meridian ensures all remedial tasks arising from documents are clearly visible and can be tracked through to completion with the ability to add progress notes and document/photographic evidence.

Accident and Incident Module

The Accident and Incident Module records details of incidents occurring on site. Each incident can be included in, but not limited to, one of the following categories: accidents, injuries, illnesses (with RIDDOR classification), near misses, environmental issues and property damage.





Approved Contractor Module

The Approved Contractor Module maintains a live up-to-date directory of your approved contractors. Meridian will send out an online questionnaire to each contractor to collate details of their services and safety procedures/policies.

This will also prompt them to upload the documents you require, such as employer liability insurance, public liability insurance and a membership certificate to a SSIP scheme, and each of these documents will be tracked, ensuring the contractor is notified and prompted to upload a new document before the current version expires.



Inspection Forms Module

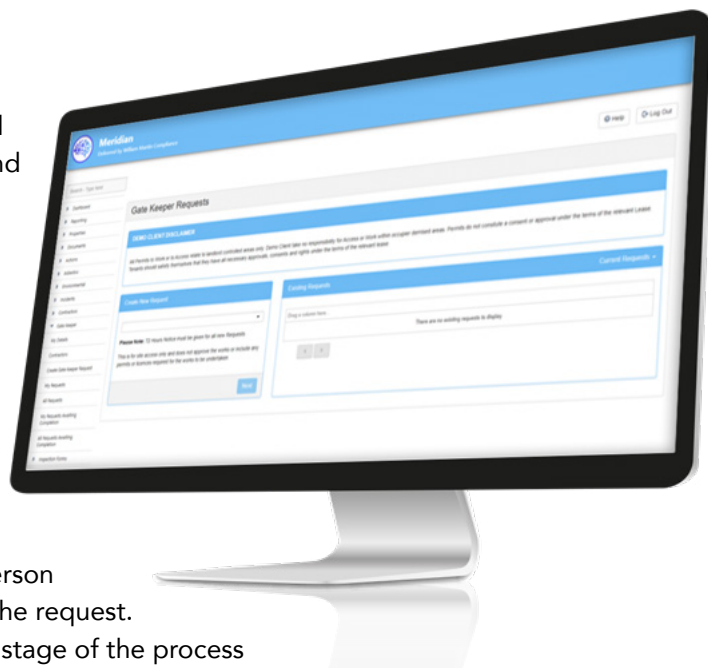
Pre-defined inspection forms can be completed either online in Meridian or offline via the Meridian App on a mobile device. Periodic completion of inspection forms can be tracked within the Document and Action Compliance Module. All non-conformance identified on the inspection form will generate remedial actions in the system with commentary and with photographic evidence taken at the time of the inspection.





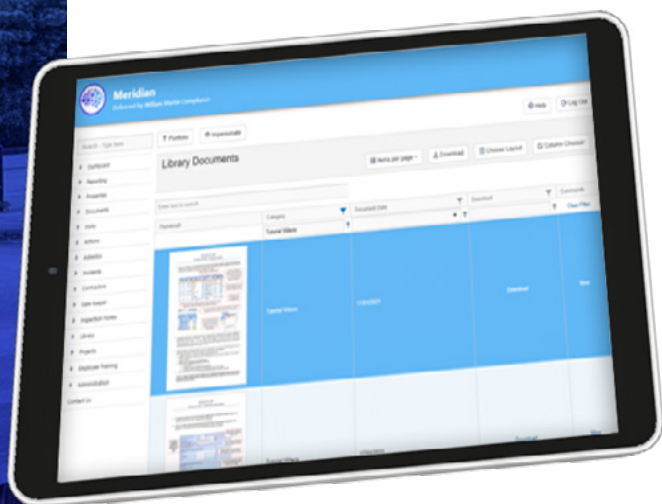
Permit Module

The Permit Module allows approved contractors to log-on to Meridian and make a request to visit a site. The contractor will be presented with information about the property, including details of any site hazards and will be required to download specific documents, such as the latest asbestos management survey. All the required information about the visit is entered by the contractor, including RAMS. The responsible person will be able to review and approve the request. Automated emails throughout each stage of the process ensure all relevant parties are informed about the visit.



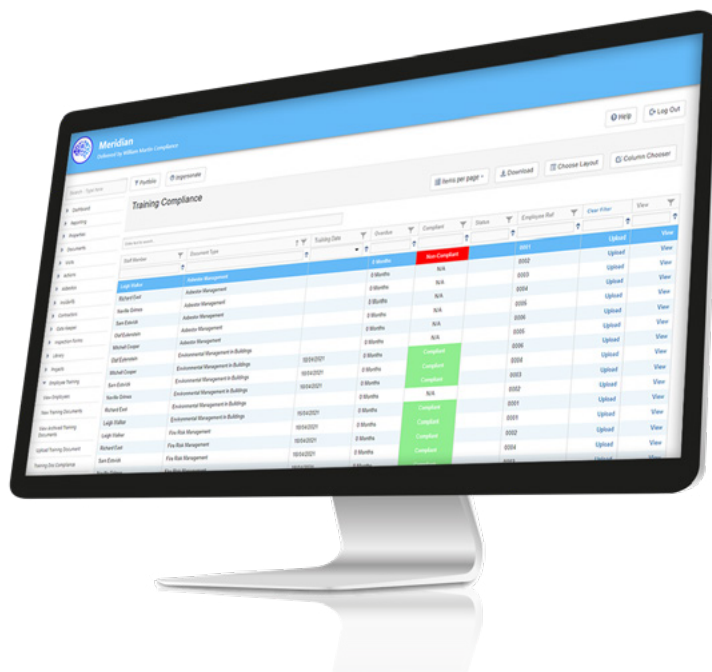
Library Module

The Library Module acts as a central document repository for business wide documents, such as policies, procedures, briefing notes, standard forms and templates; giving quick easy access for users to download these documents in one central place. The Library Module can also be used to send out notification emails to the required audience when a new version of a document is uploaded, which can be periodically tracked and can report on who has downloaded the document.



Training Module

Meridian also holds staff training matrices which are uploaded to track all training progress. There is functionality to upload and store training certificates, reminders for refresher training and to produce KPIs.





Contact us

For a system demonstration please email
enquiries@wmcompliance.co.uk
or to discuss your requirement in more
detail please contact us on **0203 819 8829**



William Martin ✓